



Republic of the Philippines

## OFFICE OF THE SOLICITOR GENERAL

### Technical Working Group For the Procurement of Three (3) Brand New Multi-Purpose Vehicles (MPVs)

---

### TERMS OF REFERENCE

The **OFFICE OF THE SOLICITOR GENERAL (OSG)** is authorized to purchase three (3) units of MPV to be charged under specific budget, FY 2024 General Appropriation Act (GAA), in the amount of One Million Five Hundred Thousand Pesos (Php1,500,000.00) each for three (3) Assistant Solicitors General (ASGs), or for the total amount of Four Million Five Hundred Thousand Pesos (Php4,500,000.00).

These MPVs are intended for the official use and transportation of three (3) Assistant Solicitors General (ASGs) in the performance of their official duties and functions such as attending various meetings, hearings, trainings, and other official business.

Pursuant to Administrative Order (AO) No. 14 dated December 10, 2018, in relation to Department of Budget and Management Budget Circular No. 2022-1 dated February 11, 2022, particularly Annex A - *Updated Motor Vehicle Description, Classification and Specifications Guide*, the following are the allowable car specifications for an ASG with an equivalent rank of a Department Undersecretary, *viz*:

#### A. FOR THE EXERCISE OF THE EXECUTIVE FUNCTIONS

For a Department Undersecretary/SG-30 and other officials of equivalent rank in NGAs, SUCs, GOCCs, GFIs, and LGUs	a. Car (Sedan or Hatchback)	Engine displacement not exceeding 1800cc for gasoline and diesel; or AFV
	b. MPV	Engine displacement not exceeding 2000cc for gasoline or 2800cc diesel; or AFV

Hence, listed below are the minimum technical specifications of a Multi-Purpose Vehicles (MPVs) intended for ASGs:

**TERMS OF REFERENCE**

Procurement of Three (3) MPVs for ASGs for FY 2024

<b>DIMENSIONS</b>	4,500 (L) x 1,800 (W) x 1,780 (H) mm
<b>CHASSIS</b>	Seating Capacity : 7 persons (including the driver) Brakes : Ventilated Disc (F) Leading and Trailing Drum (R)
	Fuel System : Multi Point Injection Tires/Wheels : 205/65 R16
	Type : Diesel Displacement : At least 2,500 cc Transmission : 6 Speed A/T Max. Output : 150/3,400 Max. Torque : 360Nm Cylinders : not exceeding four (4)
<b>STANDARD INCLUSION</b>	3-year LTO Registration, Third Party Liability Insurance from a government entity, Tint, Matting, Seat Cover, Car Cover, Early Warning Devices, Set of Car Tools & Jack, Rain Visor/Guard and other freebies.
<b>WARRANTY (As to defect on parts and/or unit)</b>	Three (3) years or 100,000 km., whichever comes first.
<b>TERMS OF DELIVERY</b>	Units shall be delivered within one (1) month after receipt of Certificate/Notice to Proceed.  The units shall be delivered at the address below:  <b>OFFICE OF THE SOLICITOR GENERAL</b> 134 Amorsolo Street, Legaspi Village, 1229 Makati City  Delivery should be made within office hours and on regular working days on or before the stipulated date in the contract unless otherwise specified for valid reason/s why the same cannot be complied with.
<b>SPECIAL PROVISION</b>	(1) Bidder must have been engaged in the sale and service maintenance of vehicles in good standing in the Philippines for at least five (5) years from the date of the Invitation to Bid.  (2) The vehicle brand must have good quality track record and must have been commercially sold and distributed on the Philippines for at least ten (10) years from the date of the Invitation to Bid.

**TERMS OF REFERENCE**


Procurement of Three (3) MPVs for ASGs for FY 2024

	<p>(3) The bidder must have available accredited service centers within Metro Manila for after-sales service such as, but not limited to, maintenance and repairs.</p> <p>(4) The bidder must provide a certification as to parts availability distribution within the Philippines.</p> <p>(5) The bidder must provide at least 1 similar contract completed within five (5) years prior to the deadline for the submission and receipt of bids.</p> <p>(6) The bidder must submit proof of three (3) completed contracts with Client Satisfactory Rating for each contract issued within three (3) years prior to the submission of bid.</p> <p>For this purpose, a contract shall be considered "similar" to the contract to be bid if it involves goods or services of the same nature and complexity as the subject matter of the project being procured.</p>
<b>ELIGIBLE GOODS AND RELATED SERVICES</b>	<p>Goods to be supplied under the Contract funded under GAA for FY 2024 shall be available in the market to be defined in the ITB, except otherwise to be indicated in the Bid documents that would restrict origin of goods and related services from country of origin prohibited by a decision on the UN / Security Council under Chapter VII of the Charter of the United Nations.</p> <p>For purposes of this procurement, "goods" shall refer to motor vehicle from eligible and duly accredited sales and service centers that offers "related after-sales services" such as but not limited to accessibility to service centers for repairs and maintenance, with available off-the-shelve spare parts.</p>
<b>TERMS OF PAYMENT</b>	<p>Payment is within thirty (30) days from the issuance of Inspection and Acceptance Report (IAR) by the OSG. It is understood that the IAR shall be issued only upon submission/completion of the following requirements: OR/CR, Warranty booklets, TPL, Sales Invoice, Delivery Receipt, and above-specified standard inclusions.</p>

**TERMS OF REFERENCE**

Procurement of Three (3) MPVs for ASGs for FY 2024

---

  
**GEORGE O. ORTHA II**  
Assistant Solicitor General  
Chairperson

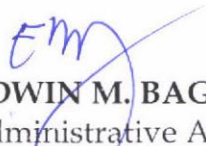
Members:

  
**ROEL VINCENT G. CASTRO**  
Senior State Solicitor

  
**VICTOR EMMANUEL I. ALMAZAR**  
Associate Solicitor I

  
**GIRLIE V. DALANON**  
Administrative Officer V

  
**MA. ERIKA G. ATAD**  
Administrative Officer V

  
**EDWIN M. BAGOS**  
Senior Administrative Assistant III

  
**RAY CHARLIE V. ALEGRE**  
Administrative Officer IV

  
**EDGAR F. ORFILLA**  
Administrative Assistant III

Recommending Approval:

  
**ASG SHARON E. MILLAN-DECANO**  
Chairperson  
Bids and Awards Committee